Clik2pay[™] + ×ero



Xero customers can now accept Interac e-Transfer™ directly on invoices

When you connect Clik2pay via Interac® to your Xero account, you can get paid faster - with a direct link for your customers to pay by debit, and automatic reconciliation for your Xero invoices.



Quick and easy set up

Enable Clik2pay via Interac® on your Xero invoices within minutes, with no upfront fees



Your customers receive an embedded Clik2pay via Interac link on their Xero invoices



Our competitive, low-fee pricing plans offer savings of 50% or more vs credit cards



Customers are less likely to miss paying when you add a Clik2pay link directly to your Xero invoices



Automatic transaction accounting

Clik2pay automatically posts payment matching and reconciliation to your Xero account, saving you money and time

How to connect Xero to Clik2pay

Once you have set up an account with Clik2pay, follow the steps below to connect your Clik2pay account to your Xero organization.



Your Xero connection is complete!

login to your Xero
account.



-

hello@testmerchant.com

Now add Clik2pay via Interac to your invoices' Branding Theme by following the steps below.

How to add Clik2pay via Interac to your Xero invoice

Follow these steps to add Clik2pay via Interac to your invoices' Branding Theme so that customers can pay by debit.

Step 1 Connect to Xero by following the steps above in the "How to Connect Xero to Clik2pay" section. Step 2 In Xero, go to Organization setting -> Invoice settings -> Payment services. **Organisation settings** General Features Organisation details Invoice settings Address, logo and basic financial information Create branding themes for documents, add payment services and auto reminders for invoices Users Add, remove or modify users of this organisation Payment services Add and manage online payment options for your sales invoices Currencies **Email settings** Manage the currencies your business uses Set a reply-to email address and email template content

Step 3 On the Payment services page, click on "Manage themes".

onnected payment servic	es		
Account name	Service	Branding themes using this service	
Clik2pay Payments			Edit 👻
			Manage themes

Step 4 Click on the dropdown and choose "Clik2pay Payments".

elect the payment service you'd like to	o accept for each branding theme.		
Branding themes	Credit card		
Standard	None 💌		
	Clik2pay Payments		
	None	Cancel	Save

Step 5 Click "Save".

Connect payment service to branding themes

Select the payment service you'd like to accept for each branding theme.

Save

Branding	themes
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Credit card

Standard

Clik2pay Payments -

Now when you create invoices, when you click "Manage online payments" you will see Clik2pay Payments selected as the payment option.

How your Customers pay your Xero Invoice with Clik2pay via Interac

Follow the steps below to learn how your customers pay your invoices direct-from-account.

Step 1 Invoice your customer, making sure Clik2pay via Interac is added as the payment option.

Pay with Clik2pay via Interac	150.00 CAD Due Today			Sa	ve to PDF CSV
Questions or comments about this b	<u>51112</u>				
INVOICE					
То	John Doe		From	C2P Test	
Invoice Number	INV-0002				
Issued	24 January	y 2023			
	louy				
Description		Quantity	Unit Price	Тах	Amount CAI
Management services		1.00	150.00	Tax on Sales	150.0
				Subtotal	150.0
				Amount D	ue CAD 150.00

Step 2 When your customer clicks to pay your invoice, they select "Pay with Clik2pay via Interac" and are transferred to Interac's gateway page.



Step 3 Your customer selects their bank, are redirected to their online bank portal, and then log in.

Step 4 Your customer then reviews the transaction, approves it, and the payment is made in real-time!

When your customer pays, your invoice is marked paid in your Xero account. Payment and fees are automatically matched for you in Xero, making reconciliation a breeze.

Helpful tips when using Clik2pay on your Xero invoices

When sending invoices, follow these guidelines to ensure the best experience for your customer when paying by Interac.



Invoice amount must be between \$5-\$1,000

When adding Clik2pay via Interac as a payment option on your invoices, be sure that your transaction amounts are between \$5.00 and \$1,000.00, as per Interac daily limits. If your customer attempts to pay an invoice lower or greater than this amount, the Interac e-Transfer will fail, and your customer will experience an error trying to process your payment.



Currency must be Canadian dollars (CAD) Interac works with almost every Canadian bank and credit union, and invoices can only be in CAD funds. Payments in US dollars or other currencies will result in the Interac e-Transfer failing, and your customer will not be able to complete payment.



Contact information must be a name

Although Xero gives you the option to put an email address in the contact field, Interac requires that the invoice's contact field has a name, such as "John Doe". If an email address is used, then the Interac e-Transfer will fail. If you already entered an email address into the contact field, you can update the email address to your customer's first and last name.

There's a daily maximum for paid transactions There is daily max of \$3,000 CAD per payment request per customer, and a daily max of \$10,000 CAD in total payment requests to all customers. If you reach these daily maximums, any additional Interac e-Transfers will fail and your customer will experience an error in the process.

Sign up today, link with Xero and start accepting payments via Interac e-Transfer™

Sign up for Clik2pay

Already have an account? Login.

Have more questions on how Clik2pay can help lower your payments costs and increase your revenue? Email us at sales@clik2pay.com.

Clik2pay makes real-time payments easy for businesses and their customers via Interac e-Transfer.

